



Your future...count on us

## 2018 Superannuation Fund Checklist

- All Bank Statements from 1 July 2017 to 30 June 2018
- Cheque and deposit books
- Term Deposit Details and Statements
- All Distribution Statements and Annual Statements
- All Dividend Statements
- All Holding Statements
- All Buy/Sell Statements
- Any Invoices for bills paid from the Super Fund  
(E.g. accounting fees, financial planning fees etc)
- Rental Property Records  
(E.g. council rates, power, water, repairs/maintenance, insurance etc)
- Rates Notices  
(for each property owned by the Super Fund for valuation purposes)
- Settlement Statements  
(if bought or sold property in 17/18 financial year)
- Lease Agreements
- Life Insurance Policy Documents  
(where owned and paid by the Super Fund)
- Pension Funds**
- Pension Schedules with amount of Pension withdrawn in 17/18 financial year

Please indicate your preferred contact method/person:

Email  .....

Phone  .....

Name .....

