



Cadet / Assistant Accountant

About us

Murray Nankivell is a privately owned and run business in Regional SA. Murray Nankivell provides a broad range of professional services across Accounting, Business Consulting and Financial Planning. We are an Authorised Representative of the Lonsdale Financial Group who hold an Australian Financial Services Licence.

Murray Nankivell are committed to forming close partnerships with our clients, enabling us to understand their unique situation and customise the assistance we provide to suit their requirements.

Why join us

- Excellent starting point to help make the connection between what you learn in academic studies and how it applies in public practice accounting
- We have a strong focus on maintaining a healthy work/life balance for our team; we understand that we all have lives outside of work.
- Success in this role will open up a wide career pathway within and outside our firm

About the role

The role is ideal for someone seeking a long term career as an accountant. You will be provided with ongoing mentoring, training and professional development opportunities, including financial assistance and leave provision for study, with the goal of becoming a qualified Accountant (CA or CPA).

You will work within a large team of dedicated and highly skilled people to guide you with technical and professional support.

Key responsibilities

- Preparation of client compliance requirements
- Assist in providing and referring tax and business advice to clients
- Manage work flow for self
- Develop own knowledge and experience with Murray Nankivell assistance
- Provide back-up support to Reception / Administration when required
- Assist in general office environment (may have specific responsibilities)



About you

Skills and experience

Straight up you will already have a consistent academic record

Knowledge and Skill required

- Ability to develop and retain knowledge for
 - Income Tax, GST, CGT legislation
 - Firm practice software
 - Microsoft software - Word, Excel and Outlook
 - Client software – Xero, MYOB, Quicken and Phoenix

Personal Qualities required

- Possess excellent communication and interpersonal skills
- Be dedicated, organised and enthusiastic
- Attention to Detail – ability to manipulate small pieces of data with accuracy and focus is a crucial skill for an Accountant
- Teamwork – ability to work with others showing empathy and flexibility

To make confidential enquiries call Joel Thomas on **(08) 8765 7777**

Submit cover letter and resume to **admin@murraynankivell.com.au**