



Graduate Accountant

About us

Murray Nankivell is a privately owned and run business in Regional SA. Murray Nankivell provides a broad range of professional services across Accounting, Business Consulting and Financial Planning. We are an Authorised Representative of the Lonsdale Financial Group who hold an Australian Financial Services Licence.

Murray Nankivell are committed to forming close partnerships with our clients, enabling us to understand their unique situation and customise the assistance we provide to suit their requirements.

Why join us

- Strong starting salary – from \$50,000 per annum according to experience / skillset
- We have a strong focus on maintaining a healthy work/life balance for our team; we understand that we all have lives outside of work.
- Our business has the scale to provide internal career progression pathways and active support to acquire higher qualifications.

About the role

We have a new opportunity in our small but growing **Murray Bridge** office for an eager **Graduate Accountant** with undergraduate qualifications.

We want to hire for the long term. We will put in the time to give you a solid platform of training and work tasks for best building blocks for a successful accounting career. No short cuts, the firm expectation is quality work with attention to detail. We have senior people assigned to check all work and give encouragement and technical feedback.

You will have the opportunity to train in other offices, to see and experience the breath of approaches, tasks and clients.

We have embraced the modern desktop environment and have chosen Xero as our internal accounting package. You will enjoy working in a modern IT environment that is integrated and secure.



Key responsibilities

- Prepare financial statements, tax and FBT returns
- Prepare Business and Instalment Activity Statements
- Prepare tax planning schedules
- Prepare interim financial accounts
- Prepare budgets and cash flows
- Prepare honorary audits
- Assist with the preparation of management reports
- Develop knowledge of Xero with the view to advising clients
- Draft correspondence to clients
- Liaise with the ATO
- Ad hoc accounting, project & administration tasks as required

About you

Skills and experience

You will possess or able to evidence most or all the following selection criteria.

Essential

Technical Expertise

- Hold an Accounting Degree qualification

Knowledge and Skill

- Basic understanding of Australian Taxation - Income Tax, GST and CGT legislation, GST, PAYG Withholding (payroll), PAYG Instalment Payments, Fuel Tax Credits
- Proficient with Microsoft Office and tech savvy

Personal Qualities

- Customer Focus – Seeks to understand client expectations and responds to their needs
- Attention to Detail – Owns the numbers, knows the numbers and their accuracy and completeness at all times
- Teamwork - Shares information and works well with the different working styles of others
- Continuous improvement - Seeks out and finds better ways to do things
- Resilience – Stays the course, is not put off by barriers and pursues the task to its logical end

To make confidential enquiries call Glenn O'Bryan on **(08) 8535 5999**

Submit cover letter and resume to **glenno@murraynankivell.com.au**